



**PLEASE ALLOW 2 WEEKS FOR PROCESSING**

**Lapeer Community Schools  
Volunteer Application**

Name of Volunteer \_\_\_\_\_  
**(One volunteer per application please)** Please Use Ink and Print Clearly

Child/ren's First/Last Name(s) \_\_\_\_\_

Name of School(s) \_\_\_\_\_

Volunteer's Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_ ZIP \_\_\_\_\_

Home Phone#: \_\_\_\_\_ Work/Cell Phone#: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

I understand that misrepresentation or omission of facts required in this application is cause for rejection of the application or termination of any volunteer services you are involved in at the time such misrepresentation becomes known.

***Applicant will receive written notification when application is approved.***

As a prospective volunteer of Lapeer Community Schools, I understand that part of the volunteer screening process is to conduct a Criminal History and Sex Offender Registry check using the **REQUIRED INFORMATION** provided by me below:

Name \_\_\_\_\_  
(Last) (First) (Middle Initial)

Maiden Name/Names Previously Used \_\_\_\_\_

Birthdate \_\_\_\_/\_\_\_\_/\_\_\_\_ Race \_\_\_\_\_ Please Circle: Male or Female

Have you ever been convicted of a felony? \_\_\_\_\_ Please provide a "yes" or "no" answer. If yes, explain when, where, and the nature of the offense: \_\_\_\_\_

I understand that the above information is required by the Central Records Division of the Michigan State Police, Lansing, Michigan. I authorize **Lapeer Community Schools** to utilize the above information for the sole purpose of obtaining a "conviction-only" criminal file search.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

***Original signature required for processing – no copies or faxes accepted***

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***Office Use Only***

Application Approved by: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Criminal History (ICHAT) Check/Date \_\_\_\_\_ Public Sex Offender Registry (PSOR) Check/Date \_\_\_\_\_

Offender Tracking Information System (OTIS) Registry Check/Date \_\_\_\_\_

Comments: \_\_\_\_\_