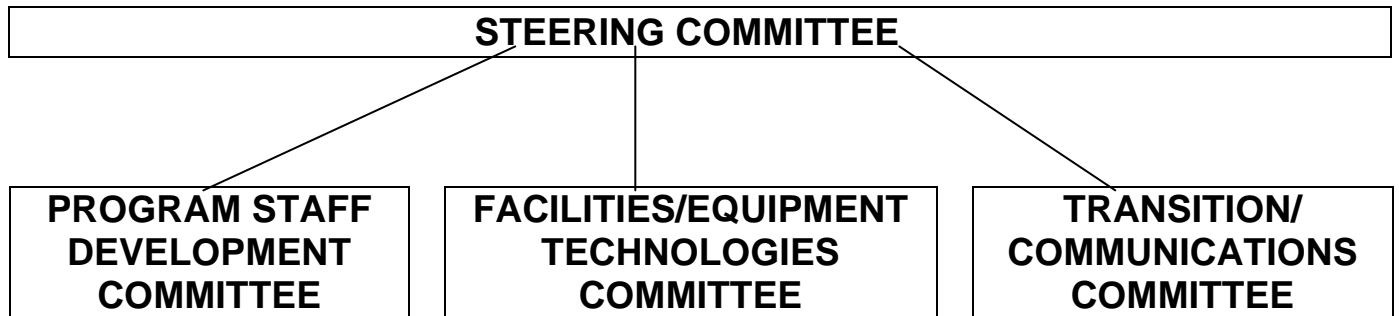


MIDDLE SCHOOL PLANNING COMMITTEES



All of the committees must be conscious of the Master Plan and other goals of the Lapeer Board of Education.

STEERING COMMITTEE

Membership

J.W. Dunlop	Chairperson
Kim Seifferly	Ex-Officio Member
Peggy Bush	Board Member
Gary Oyster	Board Member
Scott Warren	Elementary Principal
Debbie Jackson-Nobel	Teacher, Sixth Grade
Matt McCaffery	Teacher, Seventh Grade
Kendra Carter	Teacher, Eighth Grade
Kim VanOoteghem	Counselor
Randy Clarkon	Teacher, Special Education
Lani Eastman	Teacher, Electives/Technology
Debbie Lewandowski	Support Staff
Kristi Kigar	Parent
Rachelle Lagalski	Parent
Debbie Bridges	Parent
TBA	Recording Secretary
Additional membership as needed	

- The charge of the Steering Committee: to design and coordinate the overall process for the development of two highly effective sixth, seventh and eighth grade schools which will open in the fall of 2010. The steering committee represents a broad cross section of interest groups. It is recommended that members also become actively involved in other subcommittees. The committee will furthermore make recommendations to the Oversight Committee as well as the Lapeer Board of Education.
- The tasks of the Steering Committee: To review and discuss readings and recommendations regarding middle school students and effective middle school programs. To make recommendations for implementation of said programs, to develop a proposed statement of philosophy in concert with the believe statements of Lapeer Community Schools.
- To develop initial planning timelines for each subcommittee. To monitor the progress of subcommittees.

PROGRAM/STAFF DEVELOPMENT COMMITTEE

Suggested Membership

12 Teachers
1 Support Staff Member
5 Parents
2 Students
1 Administrator (Principal/Asst. Principal)
1 Steering Committee Member
1 Counselor
1 Athletic Director
1 Community Member
2 Department of Instruction Members
Others as needed

- The charge of the Programs/Staff Development Committee: To make recommendations to Steering Committee regarding programs and staff development for the two middle schools in Lapeer.
- The task of the Programs/Staff Development Committee:: To develop program standards that address the following examples – models that will be included in the two schools:

Curriculum
Guidance Services
Interdisciplinary Team Teaching
Co curricular programs
Staffing needs
Other as determined

- To gather information and to employ “best practices” in developing the program for the middle schools.
- To develop a plan for appropriate staff development.
- To develop timelines for the aforementioned tasks.

Suggested means to obtain common base of knowledge

Surveys/Interviews
Consultants
Research Review
Conferences
Site Visits

FACILITIES, EQUIPMENT, TECHNOLOGIES COMMITTEE

Suggested Membership

1 Principal
5 Teachers
1 Technology Specialist
1 Media Specialist
1 Steer Committee Member
2 Students
2 Parents
2 Custodian/Support Staff
Others as needed

- The charge of the Facilities, Equipment, Technologies Committee: To make recommendations to the Steering Committee with regards to the building design, functionality, utilization, as well as choosing equipment including technological devices.
- The tasks of the Facilities, Equipment, Technologies Committee: Working with architects and other resource persons, decide on classroom and other area designs, equipment purchases to include furniture as well as instructional support devices.
- To establish timelines for completion of purchase and placement thereof.
- To work in concert with other committees.

Suggested means to obtain a common base of knowledge and other information –

Site Visits

Surveys/Interviews

Consultants – architects – builders – supply reps

Research reviews

Conferences

COMMUNICATION/TRANSITION COMMITTEE

Suggested Membership

1 Administrative Services Representative
3 Teachers
1 Principal/Assistant Principal
1 Support Staff Member
2 Parents
1 Community Member
1 Steering Committee Member
Others as needed

- The charge of the Communication/Transition Committee: To receive information, recommendations from steering as well as other committees. To organize, market and communicate this information to all sectors of school employees as well as the community at large. To report and make recommendations to the Steering Committee.
- The tasks of the Communication/Transition Committee: To determine needs for transition through surveys as well as honoring school contracts and other legal documents.
- To survey and plan for a successful transition from the existing fragmented school delivery system to a modern 6, 7 and 8th grade middle level program.
- To market information through various media avenues to staff as well as members of the Lapeer community.

BOND OVERSIGHT COMMITTEE

Membership

George Hamlin, Barton Malow
Beth Yorke, Barton Malow
Dan Jerome, French Associates
Laird Kellie, Community Member
Denise McMain, Parent
Bill Laidlaw, Board Member
Mike Nolan, Board Member
Debbie Thompson, LCS
Kevin Rose, LCS
Kevin Walters, Principal